

Before the session

- Establish contact with your fellow presidents as soon as possible and decide on how you want to share the workload, e.g. who prepares and gives which of the speeches (welcoming speech at the Opening Ceremony, opening and closing speech at the General Assembly, closing speech at the Farewell Ceremony).
- Check that each delegation allocates its delegates and submits the list on time.
- Help to assign delegates to their host families (together with the organizing school – if asked to do so).
- Organize an online meeting in order to give the Committee Presidents important information, e.g. about the communication channels we decided on using in Trogen: Signal Messenger App and E-mail.
- READ THE HANDBOOK so you know about your specific task in YPAC before you leave for the session.

During the session

- Welcome the delegations.
- Give speeches (see above).
- Organize and chair the General Assembly:
 - Make sure that everything that is needed actually finds its way into the assembly hall (e.g. the country flags and the red and green flags).
 - Test the technical equipment beforehand (How does everything work? Do you need an adaptor to connect your laptop/MacBook/etc. to the projector? Are there enough microphones for everybody and how do they work?).
 - Decide how you want to organize the voting. Make sure that you use a voting system that doesn't exclude any delegates (e.g. nothing you need a google account for).

After the session

Work together with your delegation in making the resolutions known to politicians/media representatives/... .